



# Homi Bhabha National Institute, Mumbai

Checklist as per the UGC Regulation 2016  
(Minimum Standard and Procedure for the award of Ph.D. Degree)  
(Applicable for students who have enrolled on or after 01-08-2016)

## Certification to be provided by Dean (Academics) in Constituent Institution / Off Campus Centre (CI/OCC) while forwarding Ph.D. thesis for declaration of result

1. Name of the Student:
2. Name of the CI / OCC:
3. Enrolment No.:
4. Board of Studies:

S. No.	Particular
1.	It has been verified that the student has met the requirements for admission with respect to entry level qualification to Ph.D. program as per the Institute Academic Ordinances.
2.	The student has been admitted to the Ph.D. program through a written test followed by an interview as per Institute Academic Ordinances.
3.	The Ph.D. program was carried out in regular mode.
4.	The student has successfully completed coursework, including Research Methodology Course, and has met the credit requirements of Ph.D. program, as per Institute Academic Ordinances.
5.	The examination conducted to evaluate overall competence for research i.e. Oral General Comprehensive Examination (OGCE) has been successfully passed by the student.
6.	The student has submitted Periodic Progress Reports and has complied with all suggestions made by Doctoral Committee. The Doctoral Committee reports have been uploaded on HBNI web portal periodically.
7.	Academic extensions have been taken from HBNI central office for submission of thesis beyond normal period, where required.
8.	Prior to submission of the thesis, the student has appeared in an open Pre-synopsis Seminar and the research work has been found suitable for submission to University for further review.

9.	The student has published adequate number of research journal papers indexed by SCOPUS/Web of Science/CARE list of UGC and made presentations in national / international conferences as required by the University.
10.	The thesis has been certified to be free from plagiarism using an appropriate software tool and has been evaluated and accepted by two independent reviewers following the procedure stated in Academic Ordinances.
11.	Thesis has been successfully defended by the student in a public Viva-Voce examination.
12.	A soft copy of the thesis has been uploaded on HBNI portal as per required format, for submission to INFLIBNET by Central Office.

Place :

Signature of Dean (Academics)

Date :

(With Seal)

**To  
Dean, HBNI**

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Ph.D. student has to fulfil all the above 12 criteria laid by the UGC to meet eligibility criteria for employment in Indian Universities. HBNI will issue Degree Certificate only if a student meets all the 12 criteria.